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| **healing to wellness court**13Eligibility & Acceptance **process/Procedure Bench Card** |
| **Clear and concise eligibility criteria of the target population promote fluid referral and screening processes, and facilitates decision-making on who to accept.**  |
| Path – Process  | Protocol – Procedure  |
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| **Court receives application, motion/petition or order (Referral)**  | □ |
| **Initial conversation w/ participant – introducing Wellness Court**  | □ |
| **Legal screening conducted**  | □ |
| **Clinical screening conducted**  | □ |
| **Participant found eligible**  | □ |
| **Participant’s file prepared, set for review at staffing**  | □ |
| **Participant file reviewed by Judge/Court/Team**  | □ |
| **Participant accepted into Wellness Court [or denied]**  | □ |
| **Participant scheduled for initial hearing**  | □ |
| **Participant scheduled for clinical assessment**  | □ |

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|  ***Action Judge’s response*** |
| Court Coordinator | □ Processes/forwards Motions/Requests to Transfer to the Judge/Team□ Assures file contains requisite documents/forms□ Practices consistent case management |  Eligibility Criteria   |
| Prosecutor | □ Reviews Motions/Requests To Transfer □ Files Response to Motion timely |
| Public DefenderDefense Counsel | □ Files Motion/Request to Transfer □ Reviews Motions/Requests to Transfer□ Files Response to Motion Timely□ Assures Defendant/Participant is fully informed of the rights and responsibilities of  Wellness Court |
| Probation | □ Reviews Motion/Request to Transfer if Motion includes Supervisory Support/Services□ Files Response to Motion timely |
| Police | □ Provides input/comment at staffing/initial hearing |
| Tx-Healing Resource | □ Provides input/comment at staffing/initial hearing |
| Social Services | □ Provides input/comment at staffing/initial hearing |
| Record, Research & Rule References |
| Data Points & Performance Measures# of Applications/Motions Filed in Court/Time Frame# of Applications Found Legally Eligible/Time Frame# of Applications Found Clinically Eligible/Time Frame# of Applications Found Legally and/or Clinically Ineligible# of Eligible Applications/Candidates Denied Entry# of Candidates Presented as High Risk/High Need# of High Risk/High Need Candidates Denied Entry | **Wellness Court Policies & Procedures** | Court Rules |
| Statutes/Code Sections |
| Resources/Technology: [www.home.tlpi.org](http://www.home.tlpi.org), [www.wellnesscourts.org](http://www.wellnesscourts.org), [www.ndci.org](http://www.ndci.org), [www.american.edu/spa/jpo/initiatives/drug-court/](http://www.american.edu/spa/jpo/initiatives/drug-court/) , [www.ndcdr.org](http://www.ndcdr.org), [www.drugcourtonline.org](http://www.drugcourtonline.org)  |
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