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| **healing to wellness court** 13  Eligibility & Acceptance  **process/Procedure Bench Card** | | | | | | |
| **Clear and concise eligibility criteria of the target population promote fluid referral and screening processes, and facilitates decision-making on who to accept.** | | | | | |
| Path – Process | | | Protocol – Procedure | | | |
|  | | | |  |  | | --- | --- | | **Court receives application, motion/petition or order (Referral)** | □ | | **Initial conversation w/ participant – introducing Wellness Court** | □ | | **Legal screening conducted** | □ | | **Clinical screening conducted** | □ | | **Participant found eligible** | □ | | **Participant’s file prepared, set for review at staffing** | □ | | **Participant file reviewed by Judge/Court/Team** | □ | | **Participant accepted into Wellness Court [or denied]** | □ | | **Participant scheduled for initial hearing** | □ | | **Participant scheduled for clinical assessment** | □ | | | | |
| ***Action Judge’s response*** | | | | | | |
| Court Coordinator | □ Processes/forwards Motions/Requests to Transfer to the Judge/Team  □ Assures file contains requisite documents/forms  □ Practices consistent case management | | | | Eligibility Criteria | |
| Prosecutor | □ Reviews Motions/Requests To Transfer  □ Files Response to Motion timely | | | |
| Public Defender  Defense Counsel | □ Files Motion/Request to Transfer □ Reviews Motions/Requests to Transfer  □ Files Response to Motion Timely  □ Assures Defendant/Participant is fully informed of the rights and responsibilities of  Wellness Court | | | |
| Probation | □ Reviews Motion/Request to Transfer if Motion includes Supervisory Support/Services  □ Files Response to Motion timely | | | |
| Police | □ Provides input/comment at staffing/initial hearing | | | |
| Tx-Healing Resource | □ Provides input/comment at staffing/initial hearing | | | |
| Social Services | □ Provides input/comment at staffing/initial hearing | | | |
| Record, Research & Rule References | | | | | | |
| Data Points & Performance Measures  # of Applications/Motions Filed in Court/Time Frame  # of Applications Found Legally Eligible/Time Frame  # of Applications Found Clinically Eligible/Time Frame  # of Applications Found Legally and/or Clinically Ineligible  # of Eligible Applications/Candidates Denied Entry  # of Candidates Presented as High Risk/High Need  # of High Risk/High Need Candidates Denied Entry | | **Wellness Court Policies & Procedures** | | Court Rules | | |
| Statutes/Code Sections | | |
| Resources/Technology: [www.home.tlpi.org](http://www.home.tlpi.org), [www.wellnesscourts.org](http://www.wellnesscourts.org), [www.ndci.org](http://www.ndci.org), [www.american.edu/spa/jpo/initiatives/drug-court/](http://www.american.edu/spa/jpo/initiatives/drug-court/) , [www.ndcdr.org](http://www.ndcdr.org), [www.drugcourtonline.org](http://www.drugcourtonline.org) | | | | | | |
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